

## **BURSARY REGULATIONS – to attend the Annual Scientific Meeting of the NSUKI**

1. Bursaries are awarded on the basis of priority and need. They are offered to those presenting at the Annual Scientific meeting. This could be an oral or poster presentation.  
Preference is given in the order of:
  - Professionals in Training or Students
  - Presenters travelling from economically-disadvantaged countries
  - Presenters with no other means of funding
  - In order of application
2. Any single individual will only be offered a maximum of 3 bursaries, and only 2 bursaries within 3 years of their first application.
3. Only a maximum of 2 bursaries from any single institution will be awarded in any one year.
4. The bursary amount for any individual shall not exceed £ 750 for a meeting and this should include registration fees, accommodation and travel.
5. The Society currently limits its budget for bursaries to a total of £3000 in any one year (usually up to 4-5 bursaries). Late applications that are likely to exceed this limit may be rejected.
6. Receipts for all reimbursable costs are essential for reimbursement. Foreign payment will be made by cheque in GBP (to include the encashment/transaction fee - about £7), International Payment by online banking, or payment by PayPal.
7. Application is made through the Treasurer or Secretary by completing a Bursary application form. A letter from their educational supervisor/ college tutor confirming their student status, or a letter from their University/Institution confirming that they need the support to attend is also required.
8. Applicants are emailed confirmation of their acceptance, a copy of these rules, and a Bank Details form to be completed so that International payments can be made to a bank account. Applicants from the UK will be sent an expenses claim form and will be reimbursed by cheque.